



Bahria University Library Islamabad

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Bahria University

Discovering Knowledge



VACANCY ANNOUNCEMENT

Equal Opportunity Employer

Bahria University invites applications from suitable candidates for the following positions:

Sr.	POSITION	QUALIFICATION	EXPERIENCE	LOCATION
1.	ASSISTANT DIRECTOR (ACADEMIC INTELLIGENCE & ANALYTICS)	Minimum 16 years of education from an HEC-recognized University; candidates with 18 years of education will be preferred.	Minimum 03 years of relevant experience. Preference will be given to candidates with hands-on experience in data analytics, conducting surveys, and translating analytical findings into actionable recommendations. Proficiency in the use of AI tools is highly desirable.	Bahria University Head Office Islamabad
2.	DEPUTY DIRECTOR (ACADEMIC PROGRAMS & GOVERNANCE)	18 years of education from an HEC-recognized University	Candidates having minimum 10 years of relevant experience. Preference shall be given to candidates with demonstrated experience in academic management, statutory body meeting organization and documentation, comprehensive agenda and minutes preparation, and strong official/technical writing and professional presentation skills.	Bahria University Head Office Islamabad
3.	ASSISTANT DIRECTOR EXAMS	Minimum 16 years of education from HEC recognized University, 18 years qualified will be preferred	Candidates having a minimum of 03 years of relevant experience. Good data entry and communication skills. Good proficiency in MS Office. Able to operate the Campus Management System and office automation system. Thorough knowledge of examinations, admissions and registration rules, regulations and policies.	Bahria University Islamabad Campus E-8

- ▶ For more details and job description kindly visit our website www.bahria.edu.pk/jobs.
- ▶ Only short-listed candidates, meeting the requirement of the post shall be called for interview.
- ▶ Last date to apply is **28th September, 2026**
- ▶ Apply here www.bahria.edu.pk/jobs.

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