



Bahria University Library Islamabad

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BAHRIA UNIVERSITY

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CAREER OPPORTUNITIES (EQUAL OPPORTUNITY EMPLOYER ♀)

JOB TITLE	QUALIFICATION	EXPERIENCE / SKILLS	JOB DESCRIPTION	LOCATION
DEPUTY DIRECTOR HR TRAINING (DDHR)	Candidates having minimum 18 years' education in Human Resource Management, Public Administration, Business Administration, or related field	Preferably 10 years of relevant experience in training & development, preferably in a university or public sector organization. Strong knowledge of university regulations, HR policies, compliance, administration, coordination, communication, reporting, confidentiality, professional integrity, and related organizational skills.	The DDHR Training shall be responsible for planning and coordinating training programs, identifying training needs, developing training modules, liaising with campuses and regulatory bodies, managing professional development activities, maintaining training records, and supporting employee learning and capacity building.	Bahria University Head Office Islamabad
ASSISTANT DIRECTOR PLACEMENT & COMMUNITY ENGAGEMENT - STUDENT AFFAIRS DIRECTORATE	Candidates must possess a minimum of 16 years of education, preferably an MS/M.Phil. degree from an HEC-recognized university.	• Preferably a minimum of 03 years of relevant experience at a university or a reputable corporate organization in the areas of placement, career services, student affairs, community engagement. • Excellent communication, coordination, networking, and interpersonal skills. • Proficiency in MS Office and database management. • Ability to establish and maintain relationships with industry, employers, alumni, NGOs, and community organizations.	The Assistant Director of Placement & Community Engagement shall develop industry and community partnerships to enhance internship, employment, and engagement opportunities for students and graduates. Coordinate placement activities, employer engagement, employability reporting, and community outreach, volunteerism, and CSR initiatives.	Bahria University Head Office Islamabad

Important Note:

- For further details, job description and to apply, please visit <https://www.bahria.edu.pk/jobs>
- The deadline for submission of application is **10 August, 2026**.
- Only shortlisted candidates, meeting the requirements of the post shall be called for interview.

DIRECTORATE HUMAN RESOURCE
Bahria University Head Office
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PID(I)799/26
