

CONSTRUCTION OF A HOUSE

SAAD RASHID DESIGN WORKS (SRDW)

NAME: MR.FAIZAN UR REHMAN

ENROLLMENT: 003-298151-006

NAME: MR.SAIF ULLAH

ENROLLMENT: 003-298151-016

SEMESTER: Fall-2015, MSPM - II

PROGRAM: MS (PROJECT MANAGEMENT)



BAHRIA UNIVERSITY LAHORE CAMPUS

SUBMITTED TO: Mr. Ahsan Maqbool

SUBMISSION DATE: 16-Jan-2016

61

Table of Contents

- 1. Introduction.....07**
 - 1.1 Vision.....08
 - 1.2 Mission.....08
 - 1.3 Core values.....09
 - 1.4 SRDW current interventions.....09
 - 1.5 Offices.....10
 - 1.6 List of Major Clients.....10
 - 1.7 Services Provided by SRDW.....11
 - 1.8 Associates.....12
 - 1.9 Organizational Structure.....13

- 2. Introduction of PMO.....14**
 - 2.1 Main Objective.....14
 - 2.2 Primary Function.....14
 - 2.3 Bases of PMO.....15
 - 2.4 PMO Framework.....15
 - 2.5 Roles of PMO.....15
 - 2.6 Stages of PMO.....17
 - 2.7 Types of PMO.....17
 - 2.8 Role of PM vs PMO.....18
 - 2.9 PMO Goals.....18
 - 2.10 Challenges of PMO.....19
 - 2.11 Elements of an Effective PMO.....19

- 3. Implementation of PMO in SRDW.....20**
 - 3.1 Current Structure in SRDW.....21
 - 3.2 Problems without PMO.....21
 - 3.3 Is PMO really required.....21
 - 3.4 Proposed PMO type.....

Table of Contents

4. Establishing PMO for SRDW.....	22
4.1 PMO Vision.....	22
4.2 PMO Mission.....	22
4.3 Stakeholders.....	22
4.4 Proposed PMO Objectives.....	23
4.5 PMO Roles and Responsibilities.....	23
4.6 Success Factors.....	24
4.7 Suggested Organization Structure.....	25
5. Challenged Faced While Establishing PMO.....	26
6. Value Addition by PMO.....	26
7. SRDW Business Drivers.....	27
8. Selected Project.....	28
8.1 Relevance with Business Drivers.....	28
8.2 Project Documents.....	28
9. Project Charter.....	29
10. Project Scope Statement.....	34
10.1 Introduction.....	35
10.2 Project Objectives.....	35
10.3 Major Deliverables.....	35
10.4 Milestone List.....	35
10.5 Assumptions and Constrains.....	35
10.6 Limits and Exclusions.....	36
10.7 Technical Requirements and Specifications.....	36
11. Microsoft Project Sheets.....	49
11.1 Resource Sheet.....	50
11.2 Work Breakdown Structure.....	51
11.3 Network Diagram.....	56

Table of Contents

11.4	Project Schedule.....	60
11.5	Cost at Milestone Level.....	66
11.6	Earned Value.....	67
11.7	S-curve.....	75
12.	Project Reports.....	76
12.1	Cost Overview.....	77
12.2	Cash Flow.....	77
12.3	Earned Value.....	78
12.4	Critical Task.....	79
12.5	Resource Overview.....	80
12.6	Over Allocated Resources.....	80
12.7	Slipping Task.....	81
12.8	Task Cost Overview.....	81
12.9	Work Overview.....	82
12.10	Project Overview.....	83
13.	References.....	84
14.	Templates.....	85
14.1	Project Charter.....	86
14.2	Project Scope Statement.....	89
14.3	Change Request.....	91
14.4	Contract Change Order.....	92
14.5	Reporting Format.....	94